



NATIONAL ADVOCACY.
COMMUNITY ACTION.



YWCA December 6th Fund Referral Form

Date of Referral	
Name of Referring Agency	
Name of Advocate	
Phone Number of Advocate	
Email of Advocate	
Name of Applicant	
Phone Number of Applicant	
Email of Applicant	

Please **email** the referral form and support letter to dec6@ywcatoronto.org.

Please attach a support letter on your agency letterhead.

The letter should include:

- A brief description of the services you are providing to the client.
- How long the client has been using services from your agency.
- A brief description of woman’s situation of abuse.
- That the client is aware that the loan must be repaid in full.

It is important that the referring agency has demonstrated that:

- Applicant meets the criteria for the December 6 Fund.
- Eligibility is clearly reflected in an accompanying support letter.
- Repayment procedures and budgeting of the client’s income have been discussed thoroughly, and client has indicated she is confident repayment can be managed.

Please note that we obtain a release of information from the grantee to enable us to obtain up-to-date contact information from the referring agency. We will also contact the referring agent when a woman has defaulted on a loan so that we can obtain their assistance, where possible, in contacting the grantee and supporting her in a plan to repay the loan.

YWCA DECEMBER 6 FUND

87 Elm St Toronto, ON M5G 0A8 · Phone: 416-961-8101 x398 · Fax: 416-961-3888

Website: www.ywcatoronto.org · Email: dec6@ywcatoronto.org



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The YWCA December 6 Fund provides interest free loans to women fleeing abuse, helping them to establish themselves in safety.

Eligibility:

(All boxes must apply)

- Identify as a woman recently fleeing an abusive situation (12months)
- Have an active bank account
- Have a source of income
- Provide a referral form and support letter from a referring agency
- 18 years of age or older
- Live in or moving to Toronto or the Region of Peel
- Provide two pieces of identification (one being a photo)
- Provide proof of expense – what the loan will be used for

Women who meet the qualifications of the December 6 Fund are eligible to apply for a one-time loan for **one** of the items listed below. Please indicate what the loan will be used for and amount needed. Please remember that we grant loans to a maximum of \$1000. Loans made above \$1,000 to a maximum of \$1,500 are given to cover/assist with one month's rent only.

- Rent \$ _____
- Utilities \$ _____
- Bills in arrears \$ _____
- Furniture \$ _____
- Moving expenses \$ _____
- Storage Fee \$ _____
- Other (please specify) \$ _____

Additional Notes:

Referring Agency's Declaration

To the best of my knowledge, the individual named in this application meets the criteria for the YWCA December 6 Fund.

Agency Staff Name (please print)

Agency Staff Signature